

Building Chairman's Minutes and Notes



Allen Hughes May 10th, 2018

Short Work Week and Sub Pay Guidelines:

What determines if we get paid Short Work Week or Sub Pay (which we have to file for unemployment for us to get Sub Pay per the contract) is not how we are coded. Contractually, we have to work in this benefit work week to be paid Short Work Week. If you do not work in this benefit week you are due Sub Pay (per the contractual guide lines in Volume III) after you request benefits from the state.

Short Work Week and Sub Pay information can be found in Volume III. In the Greyish color benefit book that was mailed to us over the last month, you will also be able to see on page 384 under "Automatic Short Week Benefits" the contractual eligibility requirements. On page 385, there is an example showing how pay is broken down, which is paid at 80% of your straight time pay.

Sub Pay Unemployment Benefit Overview Information starts on page 376 in the same benefits book. Sub Pay takes longer to be processed since the state has to send who has filed for unemployment to Dearborn. When Dearborn receives that information Sub Pay checks are processed. Kentucky has a waiting week before anyone can receive unemployment pay, but due to the contract sub pay will make up the difference. Normally it takes about 4 weeks **minimum** before we receive Sub Pay. Remember Kentucky went from 11 unemployment offices down to 4 for the whole state, but none of the office facilitate claims anymore. We are totally dependent on the state to process our claims on their end first and send the claims to Dearborn.

An instruction sheet how to request unemployment benefits from the Company will be coming out. I will post it here as well.

In Solidarity,

Allen Hughes